

Admission Categories

Full Admission

This status is assigned to entering students who have earned a baccalaureate degree from a recognized college or university and who have met all program-specific requirements.

Full Admission with Stipulations

Students who have earned a baccalaureate degree from a recognized college or university, but do not satisfy Full Admission Requirements, may be fully admitted with stipulations on a case by case basis. To be accepted in this status, a student's credentials will have to be reviewed and accepted by the graduate program to which the student is applying. Students are fully admitted, but may have additional stipulations to be met during the course of their study. Stipulations will be specified in writing by the graduate program to which the students have been admitted. These stipulations must be satisfied within the period indicated by the admitting graduate program. Failure to satisfy stipulations may result in the student being dismissed from the program.

English Conditional

Students who meet the academic program requirements for admission, but do not meet English proficiency requirements, may join the English Language Training Center (ELTC) Program. These students will have to complete the ELTC Program before being allowed to register for any undergraduate/graduate courses as degree seeking students.

Non-degree Admission

A non-degree student can take up to 9 SCH of graduate course credit with the provision of taking additional course work upon obtaining approval from the graduate dean. A non-degree seeking student must: hold at least a baccalaureate degree from a regionally accredited college or university with a grade point average of at least 2.0 and be in good standing at the last institution attended.

Graduate Readmission

Students who have had a break in enrollment of more than two years at this university must update their records by submitting a readmission application to Texas A&M-Kingsville, available online at https://admissions.tamuk.edu/portal/app_start. Those who have taken graduate work at another institution must request that official transcripts be sent to the Office of Admission. Readmission may be granted if the student has the approval of the graduate coordinator.

Admittance to a Specific Program

Admittance to the College of Graduate Studies does not guarantee acceptance into a specific program. Standards for admittance to a specific program are set by the college that offers the program. Students must therefore check the admission requirements to the program of interest before they seek admission to the College of Graduate Studies.

Before admission to a specific degree program, the graduate coordinator for the program must accept the student. The program adviser will direct the degree plan and research through the student's graduate committee. The composition of the student's graduate committee varies from program to program; however, at least the chair and one member must be from the degree program.

If, after admittance to a specific program, the applicant desires a different program, the student must be admitted to the new program before being allowed to register again. Failure to follow policy and procedure may void the application of any courses completed toward a degree in a specific program.

Senior Status (Undergraduate Students)

Concurrent enrollment in a graduate course may be allowed after an undergraduate student is classified as a senior. In such concurrent enrollment, the student must not enroll in excess of 15 SCH in a fall/spring semester and no more than 6 SCH in a summer term. The graduate course(s) can be used to satisfy either the baccalaureate degree or the master's degree requirements. Once a graduate course is used towards a baccalaureate degree, it cannot be used to satisfy graduate degree requirements. In addition, the student is limited to a maximum of 9 SCH of graduate courses. The student must have an overall minimum GPA of 2.6 or better. This request must be approved before the student registers for the graduate courses. Forms for Concurrent Enrollment are available on the Registrar's website http://www.tamuk.edu/grad/current_students/forms_resources.html

Transfer Students and Transferred Grades

Only grades of A or B (3.0 minimum GPA per course) earned on applicable graduate level courses which have been approved in writing by the graduate coordinator/adviser and department chair may be transferred for graduate level credit. Course work in which no formal grades are given (ex., CR) is not acceptable for transfer credit without the approval of the Dean of the College of Graduate Studies. Transferred grades cannot be used to raise the grade point average of either the major or supporting field courses taken at Texas A&M University-Kingsville. Transferred courses must have been taken within

the last seven years. Graduate credits older than those stipulated are not applicable toward a graduate degree without written approval of the graduate dean.

No more than one-half of the total number of semester hours required for a master's degree (not including the Project, Thesis or Dissertation courses) and no more than one-half of the semester hours for the major subject area or for each supporting field may be transferred. Such courses must be approved by the Dean of the College of Graduate Studies upon recommendation of the appropriate graduate coordinator and the student's program chair. None of the transferred courses may have been applied toward a previous degree. Official transcripts must be submitted to the Office of Admission for review.

Disputes over the denial of transfer credit involving graduate coursework may be appealed to the Dean of Graduate Studies.

Concurrent Enrollment at Other Institutions

Credit earned by a student at another institution while concurrently enrolled at Texas A&M University-Kingsville will be transferred only if the student has received written approval from the graduate coordinator/advisor and department chair.